### - SAMPLE Group Project Report -

# THE AUTHOR OF THIS PAPER FOLLOWED THE DIRECTIONS OUTLINED IN THE ASSIGNMENT AND RECEIVED FULL CREDIT. HE HAS GIVEN ME PERMISSION TO SHARE HIS WORK.

## Leadership Activity Report

On Thursday, November 20<sup>th</sup> our group presented Chapter 10 – Leadership in Social Recreation. The group consisted of 5 individuals: [names removed]. Our goal was to present the most important information from the chapter in a fun and entertaining way. As a group, we wanted to address key points while relating them to relevant, real life experiences.

Our first step in achieving this goal was to meet as a group. We utilized the in-class meetings to get to know each other. We threw out ideas on what we were thinking regarding the chapter. Since we had not all read the chapter by the first in class meeting, I set an expectation that we were all to read the chapter by the next in class meeting. During our second meeting, we discussed the idea of using games to support the key points of the chapter. As a group we split up who was going to cover which aspects of the chapter. [Names removed] were going to think up and facilitate two types of games: One game would work well in social recreation and the other would struggle to succeed in social recreation. [Name removed] was in charge of discussing the budgetary aspects of planning events. [Name removed] and I were to cover the chapter's key points.

Over the weeks leading up to the presentation, [name removed] sent an email out to the group, which proposed several possible game ideas. She was looking for the group to decide on the games. I recommended to her that she just pick the two games, that way there would be less confusion. [Names removed] met separately from the group to discuss how they were going to implement the games. The two of them came up with the idea of throwing a surprise birthday party for the professor. They proposed this idea to the group, and we all were in agreement. This gave our group a theme to base our presentation on. The theme was set three weeks prior to the presentation, so that gave us time to plan the festivities.

One week prior to the presentation, the entire group met again. During this meeting, some of the job duties were re-assigned. [Name removed] took over one of the games and [name removed] was put in charge of purchasing and gathering all of the materials for the birthday party. I proposed that we meet two days before the presentation. I suggested that we bring some 'talking points' to share with the group.

When we met two days before the event, I gave each member of the group a printed out copy of my major speaking points. This document ended up being the outline of the entire presentation. We discussed the games that we were going to facilitate and where

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they were going to happen. I took notes and drew up a timeline on how the presentation was going to occur. The timeline outlined who was going to speak first, when the games were going to happen, who was going to close the presentation. That way the pauses between each member's topics would be eliminated.

During out last meeting, some additional changes were made. We decided to have a piñata as the icebreaker versus a game that was planned. Originally we tried to keep the game and add the piñata into the schedule, but realized it would take up to much time. [Name removed] had the idea of putting the piñata first and then taking out the original game. The group decided that was good decision.

On multiple occasions a leader did present him/herself in our group. I kept the meetings on track and took notes, which I then emailed out to the group later in the day. [Names removed] came up with the theme for the presentation. [Name removed] stepped up and took over one of the games while still planning on speaking on budgeting. [Name removed] jumped in and gave the definitive word on activities and when they should occur during the presentation. Lastly, [name removed] took it upon herself to purchase all of the items needed to make it a birthday party. So in different ways, we all played a leadership role.

Our group worked very well together. Each person expressed their ideas and none of them were met with negativity. There was a constant open line of communication via email, which we all utilized. On the day of our presentation, we all played a vital role. We all arrived early to set up. During the games, group members got involved, even though it wasn't their area of responsibility. We all respected each other and it showed in the presentation.

Overall, the presentation was a huge success. We achieved our goal of relaying the key topics of Chapter 10 – Leadership in Social Recreation and did so in a fun and interactive way. The use of relevance real life experiences supported the chapter's key points. It was a pleasure to be part of this group.