

# Tuition Assistance (TA)

## Prerequisites

### How to Become Eligible for TA

#### CHECKLIST:

- GT Score** – For TA eligibility, your score must be 100 or above. If not, then you must take the Test of Adult Basic Education (TABE) exam. A score of 10.2+ will make you eligible for TA. Registration forms are available at the Education Center or online at <http://mccshawaii.com/edcenter/>.
- TA 101** – An in-person brief on TA held every first Wednesday of the month, from 1130-1200 at the Education Center. Attendance is required for TA eligibility.
- HEP (Higher Education Preparation)** – Go to <https://jkodirect.jten.mil> (login with CAC or create a user ID). Upload your certificate of completion to **WebTA** (<https://myeducation.netc.navy.mil>) and call the Education Center once you are finished.
- PFM3420G** – Personal Finance Management 3420G via **Marine Net**. Upload your certificate of completion to **WebTA** (<https://myeducation.netc.navy.mil>) and call the Education Center once you are finished.
- Enrollment** – You must be enrolled for your desired school and have access to your degree plan. Your school's advisor will be able to assist you with this. **DO NOT REGISTER FOR YOUR CLASSES UNTIL YOUR TA APPLICATION IS COMPLETE.**
- TA Application Website – WebTA** <https://myeducation.netc.navy.mil>  
Sign in with your CAC or DoD ID, then click on "New Site" in the middle of the page. Be sure that your personal information is current and accurate. Select "Tuition Assistance" to begin your TA application.

### You May Already Have College Credit!

**Be sure to retrieve your Joint Service Transcript (JST)** – JSTs list all of the credits you have earned throughout your career, including boot camp. To find out if your desired school accepts any of the credits you have earned, submit your JST summary to your school advisor.  
Go to <https://jst.doded.mil>, log in with your CAC or register for an account.



## Anchor Schools

*Representatives are available on the second deck of the Education Center. These universities offer both online and in person classes.*

### Embry-Riddle Aeronautical University

[www.erau.edu](http://www.erau.edu)

email: [kaneohe@erau.edu](mailto:kaneohe@erau.edu)

Erin Sim or Amber Evans

808-254-2106

### Hawaii Pacific University

[www.hpu.edu](http://www.hpu.edu)

email: [kaneohe@hpu.edu](mailto:kaneohe@hpu.edu)

Santisha Taylor: 808-544-9312

Brielyn Agnew: 808-544-9314

### Wayland Baptist University

[www.wbu.edu](http://www.wbu.edu)

email: [SchrockJ@wbu.edu](mailto:SchrockJ@wbu.edu)

Jeff Schrock Kaneohe: 808-564-3366

## Earn College Credits with CLEP

(College Level Exam Program)

If you pass a CLEP exam, you can earn credits for classes without having to attend them. Talk to your school representative to find out if which CLEP exams they will accept. Every first attempt at a CLEP exam is free for all active duty service members. No appointment required!

Study materials are available at the Library and Education Center. Register online at

<https://cleportal.collegeboard.org/myaccount>

CLEP Exams are every Wednesday

**0800-1530** in Building **219**

at the **National Testing Center** beneath the Library

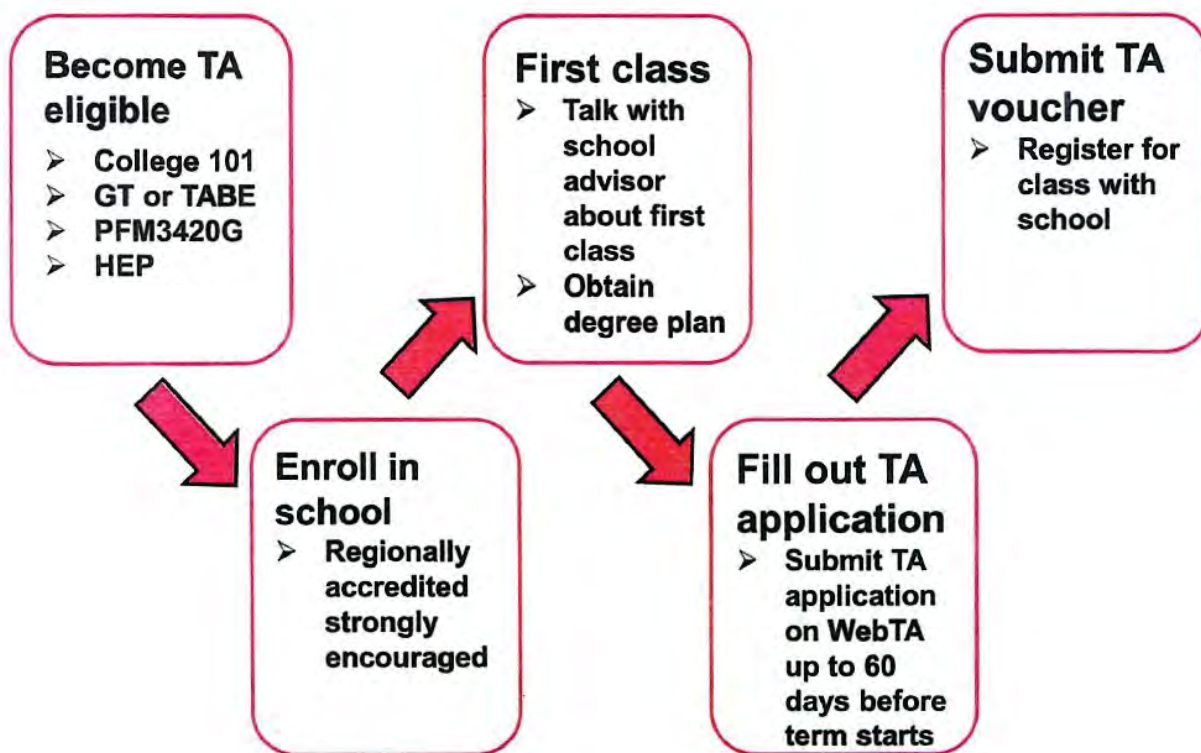
## Education Center Exams

Need to take a test?

The Education Center hosts the TABE, AFCT, DLPT, DLAB, and OPI tests in building 220. The testing calendar and registration forms are available online at <http://mccshawaii.com/edcenter/> or at the Education Center in room 101. If you are active duty and taking the ACT or SAT at a civilian location, the fee can be reimbursed for the first and second attempts. Visit the DANTES website:

<http://www.dantes.doded.mil/EducationPrograms/enter-college/undergradexams.html>

If you've registered for an exam, be sure to arrive for check-in at 0845. You must be wearing your uniform of the day, and have two (2) forms of photo ID.



# Contact the Education Center

Kaneohe Bay, Building #220 Phone 808-257-2158

DSN 457-2158 FAX 808-257-2020 DSN FAX 457-2020

**Hours of Operation:**

Monday - Friday, 0730-1630

Closed on Weekends and Holidays