

**Office Copy**

**APPLICATION ACKNOWLEDGEMENT RECEIPT  
FOR THE SESSION 2017-2018, 2018-2019 & 2019-2020  
(Use Capital Letters)**

Sr. No. \_\_\_\_\_

Date \_\_\_\_\_

Student Name \_\_\_\_\_  
(CAPITAL LETTER)

Father / Guardian Name \_\_\_\_\_  
(CAPITAL LETTER)

CNIC No. of Student \_\_\_\_\_

Permanent Address of Parents / Guardian House No. \_\_\_\_\_

Mohallah \_\_\_\_\_ P/O. \_\_\_\_\_ Tehsil \_\_\_\_\_

Distt: \_\_\_\_\_ City \_\_\_\_\_ Province \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Domicile: \_\_\_\_\_

Name of Institutions \_\_\_\_\_

Faculty / Department) \_\_\_\_\_

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Name & Signature of Receiving Officer  
with Branch Stamp**

**Note: Branch Manager ensure that application form is properly filled in all respect**

**Student Copy**

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Distt: \_\_\_\_\_ City \_\_\_\_\_ Province \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Domicile: \_\_\_\_\_

Name of Institutions \_\_\_\_\_

Faculty / Department) \_\_\_\_\_

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Name & Signature of Receiving Officer  
with Branch Stamp**

**Note: Applicant must obtain Application Acknowledgement Receipt from the Branch Manager**



**Certificate from the  
N.B.P Branch Manager**

The Financial standing of the parents / guardian of

Mr. / Miss. \_\_\_\_\_

S/o. /D/o. \_\_\_\_\_

Resident of House No. \_\_\_\_\_ Mohallah: \_\_\_\_\_

Area \_\_\_\_\_ P/o. \_\_\_\_\_ Tehsil \_\_\_\_\_

District \_\_\_\_\_ City \_\_\_\_\_ Domicile \_\_\_\_\_

has been verified and is hereby confirmed as per policy of the scheme.

i. Parent CNIC No. \_\_\_\_\_

ii. Student CNIC No. \_\_\_\_\_

iii. Telephone / Cell No. \_\_\_\_\_

**Name & Signature of Br. Manager**  
(Office Stamp and Signature No.)

**Note:-** Applicant is advised to verify their parents financial standing FROM THE BANK MANAGER, otherwise application shall not be entertained.

**BANK MANAGER** is advised to put their name and Signature No. on the Certificate otherwise application shall not be entertained.

**Important Note:-**

As per Apex Committee decision "Branch Managers will also submit his/her Report regarding income of parents/guardians while forwarding the applications to the Students Loan Wing, Credit Management Group, NBP, Head Office. In case the application's residential address does not fall within his/her jurisdiction, the particulars (i. S.No. ii. Application No. iii. Name of the Students iv. Address v. University / Colleges vi. Subject vii. Name of the Study and viii. Parents/Guardian (Income/Profession) of the students will be forwarded by him/her to the branch of the bank nearest to the residence of the student for the assessment of the financial status of the parents/guardians. **Note repeat Note** that the financial status of the parents/guardians will be assessed by the Branch manager, keeping in view their standard of living".

**THIS CERTIFICATE SHOULD BE ISSUED BY VICE CHANCELLOR/  
PRINCIPAL/REGISTRAR ON INSTITUTION LETTER HEAD  
OTHERWISE APPLICATION WILL NOT BE ENTERTAINED**

**Certified** that Mr./Miss \_\_\_\_\_ S/o. D/o. \_\_\_\_\_ is

a bonafide student of \_\_\_\_\_ and studying in \_\_\_\_\_  
(Name of the Institution) \* (Name of programme/subject)

of \_\_\_\_\_ for the Session \_\_\_\_\_ under registrations /  
\*\* (Year of study) (Mandatory)

enrolment number \_\_\_\_\_

**It is further certified:**

- a) That the applicant bears good moral character and his/her behavior has been found consistently satisfactory.
- b) That the applicant is in real need of financial assistance.
- c) That the applicant is/is not receiving scholarship / stipend during the current year of study from \_\_\_\_\_ Rs. \_\_\_\_\_ per month.
- d) That the applicant has obtained \_\_\_\_\_ marks out of \_\_\_\_\_ in term of percentage \_\_\_\_\_ (in case of GPA) in the last public examination held on \_\_\_\_/\_\_\_\_/\_\_\_\_.  
DD / MM / YY
- e) That he/she has been admitted in the Institution on merit through the normal course/procedure.
- f) That his/her **date of admission** in the institution for present programme is \_\_\_\_/\_\_\_\_/\_\_\_\_ for the Session \_\_\_\_\_ and fallen within the age bracket of  
DD / MM / YY (Mandatory)  
years \_\_\_\_ month \_\_\_\_ days \_\_\_\_.
- g) That all particulars mentioned by the applicant have been verified from the original documents submitted by the applicant at the time of admission.
- h) That the duration of the programme / study is \_\_\_\_\_ years and will be  
(No. of Years)  
completing by the end of \_\_\_\_/\_\_\_\_/\_\_\_\_.  
DD / MM / YY
- i) Recommended for grant of loan for the entire/remaining period of studies.

Signature of Vice Chancellor / Principal/ Registrar

**Explanation**

- \* Name of programme /subject for example B.Sc Chemical Eng., B.Sc Physics, M.Sc Agriculture etc.
- \*\* Year of study means 1<sup>st</sup> Year, 2<sup>nd</sup> Year or 1<sup>st</sup> Semester and 2<sup>nd</sup> Semester and so on.
- (d) GPA will be mentioned in term of percentage. Evidence issued by the authority must be attached.
- (f) Date of admission and Session must be mentioned properly as per record of the institution.

On Institution Letter Head

## IMPORTANT INSTRUCTIONS

Application Form will not be entertained if the same is not properly & duly filled in and found missing therewith the following documents.

- i) Two Photographs of Student attested by not below the rank of BPS-17.
- ii) Attested photocopies of Fee Challan raised/ demanded by the Educational Institution and Boarding expenses (excluding meal charges).
  - a) Income certificate from the employer i.e. Government/ Semi Government/ Private service must be attached alongwith Application Form.
  - b) Income Certificate from the area counselor of the Union Counsel i.e. for Self Employed must be attached.
- iii) Attested photocopies of: -
  - a) Domicile
  - b) Computerized N.I.C of Parent and Student.
- iv) Attested photocopies of all educational certificates
  - a) Secondary School Certificate
  - b) Higher Secondary Certificate
  - C) Degree(s)
  - d) Marks Sheet/Transcript (Last Examination)
- v) A certificate (in original) from the Vice Chancellor/ Principal/Registrar of the concerned University Letter Head confirming date of admission & session and completion date of study (date of admission, session and completion date must be mentioned properly).
- vi) Four un-stamped self-addressed envelope (must be mentioned properly on the envelop Permanent & Hostel Address) (Envelop size 5 X 11).
- vii) Application shall be considered on merit according to availability of funds. Any application which is not made on the prescribed form or is un-signed or does not contain the Required particulars and documents or reaches late will not be entertained.
- viii) Current and remaining Year fee must be mentioned in column No. 5 & 6 to avoid any wrong calculation of fee.