SANTA ROSA JUNIOR COLLEGE Foundation
Established 1969

1501 Mendocino Avenue, Santa Rosa, CA 95401
(707) 527-4348/ Fax: (707)524-1806
www.santarosa.edu/foundation

Voluntary Payroll Deduction Authorization Form

How does Voluntary Payroll Deduction work?

Santa Rosa Junior College's Voluntary Payroll Deduction Program allows you to make a significant gift to SRJC by dividing your contribution into smaller portions paid throughout the year.

Each month your donation to the SRJC Foundation will be deducted automatically from your paycheck. Voluntary Payroll Deduction is an affordable way to make a difference for those programs or scholarships you wish to support.

An annual statement, for your tax records, will be mailed for the previous calendar year's payroll deduction gift(s).

Example of Monthly Contribution

Payroll Deduction	Gift Total 10 month	Gift Total 12 month
$50.00	$500	$600
$40.00	$400	$480
$35.00	$350	$420
$30.00	$300	$360
$25.00	$250	$300
$20.00	$200	$240
$19.18	**$191.80**	**$230.16**
$15.00	$150	$180
$10.00	$100	$120
$ 7.50	$ 75	$ 90

1918 Giving Society Preferred Gift

Yes, I wish to support Santa Rosa Junior College Foundation through a monthly payroll deduction.

Gift Information: ◯ New ◯ An Increase ◯ A Change * ◯ One-time payroll deduction

Program or Scholarship Name		Monthly Donation Amount
	$	
	$	
	$	

* Describe change in gift:

Permission to Publicize Name in Donor Recognition Materials: ◯ Yes ◯ No

Employee Information:

Payroll Schedule: ◯ 12 month ◯ 11 month ◯ 10 month

Name _____ **Campus/Dept** _____

Address _____ **City** _____ **Zip** _____

Daytime Phone _____ **SS#/last 4 digits** _____ **Effective Date** _____

Complete information, print form, sign & date, and return to the Foundation for processing.

Employee Signature _____ **Today's Date** _____